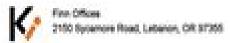
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2 Pages





#### Standard Office Manual for Employees

Yearing 1.0 - (2004)

#### Principalities.

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The Office Manual service as a comprehensive gaids to ensure princed operations, reprince professional standards, and finate is positive services acrossment.

#### Office House

Regular Office House, II (SI PM - 5 (S) PM, Monday in Friday Current Break: 10 (SI PM + 10) PM

Early closing or changes in office hours will be consequent about our stook.

#### Oness Code & Professional Appearance

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#### Communication & Technology Use

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#### Private & Safety Protocols

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# **Manual Smart Office 2 Ipad**

**RJ Shavelson** 

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