

Manual del Participante

Curso: Microsoft Excel 2010

Desarrollar en el participante administrativo las competencias apropiadas para que resuelva sus necesidades de manejo de listas y bases de datos de complejidad intermedia, utilizando las funciones especiales que para este objeto cuenta Excel; así mismo afianzará la forma de aplicar tablas y gráficos dinámicos, incluyendo la habilidad de proteger los datos y formulas ante eventos no planeados

Nivel
Intermedio



Manual Excel 2010 En Espanol

Scott C. Dulebohn



Manual Excel 2010 En Español:

Manual de Excel 2010 MEDIAactive, 2010-07 Nuestra Colección Manuales ofrece cursos prácticos de los más importantes programas del sector informático dirigidos tanto a usuarios noveles como a usuarios que trabajan habitualmente con esos programas y desean ampliar sus conocimientos. En este manual dedicado a Excel 2010 el conocido programa de creación y edición de hojas de cálculo de Microsoft Office se estudian en profundidad todas sus utilidades. Mediante sencillos y a la vez elaborados ejemplos que el alumno desarrollará de principio a fin se describen detalladamente las herramientas del programa. Entre las principales novedades de Excel 2010 destacan una mejorada interfaz de usuario con el nuevo menú Archivo, la interesante Vista Backstage que permite ejecutar un gran número de operaciones desde una misma ubicación, nuevas herramientas para el filtrado de datos en tablas dinámicas y para la inserción y edición de ecuaciones minigráficas para representar datos, utilidades para compartir libros, etc. Todas estas novedades junto a las habituales funciones del programa de creación y edición de tablas de datos gráficas y diagramas SmartArt, trabajo con tablas, fórmulas y funciones, formato de hojas y celdas, inserción de elementos, son tratadas con detalle en los ejercicios que componen este manual. Garantizamos que si el lector realiza correctamente todos los ejercicios que componen los 14 apartados de este volumen se convertirá en un experto en Excel y podrá aplicar los conocimientos avanzados adquiridos sobre sus hojas de cálculo personales o profesionales, listados de precios, presupuestos, previsiones de gastos, informes de compras y ventas, etc., aprovechando así al máximo las principales utilidades que ofrece el programa.

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Ransford Tetteh,2010-02 Excel 2010 Básico. Manual teórico Esther Vizán Pérez,2015-02-02 El presente volumen incluye los contenidos fundamentales para la impartición del programa docente Excel 2010 Básico El material se ha diseñado para servir de apoyo en cualquier actividad destinada al aprendizaje de sus competencias profesionales La estructura del manual es la siguiente Objetivos generales y específicos Desarrollo teórico del temario Resumen por tema Glosario de términos Bibliografía **Host Bibliographic Record for Bound with Item Barcode 30112044669122 and Others** ,2013

Microsoft Excel 2010, nivel experto Euroinnova Editorial,2012 Metaphor Studies: Theories, Methods, Approaches, and Future Perspectives Ilaria Rizzato, Valentina Cuccio,Aletta Gesina Dorst,2024-12-12 Metaphor has been studied as a linguistic conceptual and communicative phenomenon in a wide range of disciplines including linguistics literary studies philosophy education political science media studies communication science psychology and neurosciences While the Cognitive Theory of Metaphor has dominated the field since the cognitive turn in the 1980s alternatives have been proposed including the Neural Theory of Metaphor the Relevance Theory Approach the Complex Systems Approach and the Dynamic Systems Approach Though studies are still often text based there is a growing body of research on visual metaphor multimodal metaphor and gestural metaphor as well as experimental research ranging from studies on metaphor processing and comprehension to studies in NLP and machine learning Metaphor Studies is thus a highly interdisciplinary field that encompasses a myriad of theories approaches and methods In current metaphor research each of these strands is facing new challenges and offering new venues of cutting edge research using state of the art technologies Researchers tend to focus on their own research areas and provide in depth views within the scope of their own disciplines Metaphor Studies do not seem to escape this phenomenon in spite of the large number of disciplines they draw on ranging from linguistics to psychology to the theory of science Hence there seem to be little cooperation and communication across different fields methods and approaches having metaphors and figurative language as their main object of investigation This Research Topic aims to promote cross fertilization among the many research areas involved in Metaphor Studies thus bringing together different methods and perspectives and offering a comprehensive overview of the possible research scenarios **Microsoft excel 2010** ,2012 *Excel 2010* Grupo Gesfomedia,2012 **Excel 2010** Saúl Ayuso Sahogar,Víctor Manuel Rodríguez Álvarez,2011 **Excel 2010, básico** Grupo Gesfomedia,2012 *Excel 2010 medio* Grupo Gesfomedia,2012 *Manual avanzado de Excel 2010* Francisco Charte,2010-09-06 Excel 2010 es la última versión de la hoja de cálculo más difundida a nivel mundial una nueva versión que cuenta con importantes mejoras y novedades en todas las áreas de trabajo como la renovada cinta de opciones las galerías ampliadas de estilos y formatos la vista Backstage los formatos de publicación la Office Web Apps y los minigráficos Este Manual Avanzado es la herramienta ideal para conocer las funciones más avanzadas de Excel 2010 obteniendo el mejor aprovechamiento de esta aplicación En este libro encontrar en primer lugar un breve repaso de los conceptos básicos para entrar en seguida en el estudio de las técnicas de edición de datos creación de tablas dinámicas filtros y

la aplicación de múltiples opciones de análisis de información disponibles en Excel Aprender a publicar datos y a crear macros y funciones utilizando Visual Basic para aplicaciones Todo ello acompañado de multitud de ejemplos demostrativos

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