Managing a Global Workforce

Challenges and Opportunities in International Human Resource Management

Third Edition

Charles M. Vance and Yongsun Paik



Managing A Global Workforce 3e

P. D. Chaturvedi

Managing A Global Workforce 3e:

Managing a Global Workforce Charles Vance, Yongsun Paik, Fabian Jintae Froese, Torben Andersen, 2023-07-25 Managing a Global Workforce examines important human resource management issues and practices in today s global marketplace helping current and future managers and leaders regardless of nationality in making effective human talent management decisions for optimal organizational performance This fourth edition includes significant updates to reflect recent global developments affecting the management of global HRM including the following The COVID 19 pandemic and its impact on new work expectations arrangements The Great Resignation AI and automation Managing diversity equity and inclusion Climate change Emerging economies and CSR ethics sustainability The new edition also includes several new opening and closing brief cases to promote applied reflection and discussion as well as updated references to important research With its practical real world emphasis including frequent use of current examples the text also serves as a useful resource for guiding the global workforce management and decision making of current and future general managers and human resource practitioners This book is essential reading for general graduate and undergraduate business students as well as those in specialty programs in International Business and Human Resources Managing a Global Workforce: Challenges and Opportunities in International Human Resource Management Charles M Vance, Yongsun Paik, 2014-12-18 Revised and updated to incorporate new research insights and findings Managing a Global Workforce provides balanced and contemporary coverage of human resource management in the international marketplace Directed at future general managers and international executives rather than HR specialists it is designed to help readers recognize the critical human resource issues underlying the cultural and economic challenges they face The book s approach is truly global in nature not just focused on expatriates from the home office The authors also recognize contemporary trends in the global business arena including the growing use of contingent workers strategic alliances and the need to have an active influence on the workers in these new organizational relationships Reader friendly tools including an opening case scenario in each chapter to attract interest and emphasize topic importance enhance the book s practical real world emphasis For this edition new end of chapter short cases as well as new topics ideas and illustrations featuring current issues and challenges such as the global economic challenge have been added and updated Internet resource references are provided for each chapter a Global Workforce Charles Vance, Yongsun Paik, 2015-03-27 This new edition of Managing a Global Workforce provides balanced and contemporary coverage of human resource management in the international marketplace Directed at future general managers and international executives rather than HR specialists it is designed to help students as well as professionals recognize the critical human resource issues underlying the cultural and economic challenges they face

Business Communication, 3/e P. D. Chaturvedi,2013 Business Communication Concepts Skills Cases and Applications builds on the strengths of the previous edition and has been updated to reflect the latest research and technological

developments in business communication Divided into three parts this revised edition focuses on the development of communication skills in business and the structured applications of business communication Topics such as reading and writing skills have been augmented and contemporary channels of business communication such as social media have been examined in detail Managing the Global Corporation José de la Torre, Yves L. Doz, Timothy Michael Devinney, 2001

Managing the Global Corporation Jos´de la Torre, Yves L. Doz, Timothy Michael Devinney, 2001 A unique and one of a kind anthology This casebook was first published as Davidson de la Torre Managing the Global Corporation in 1989 It was the first modern case anthology for a graduate audience This edition contains the broadest case collection of companies and countries available in a single anthology A full 60% of the cases are non U S based firms Companies in Australia Hong Kong China Mexico South American India South Africa and Europe are featured as case studies Many of these cases were written in connection with the authors own work consulting with the organization making the information in depth and credible

Organization and Members National Academy of Sciences (U.S.),1992 Managing the Global Workforce Paula Caligiuri, David Lepak, Jaime Bonache, 2014-07-14 Oracle E-Business Suite Financials Handbook 3/E Ben Prusinski, Gustavo Gonzalez, 2012-11-20 Implement the Full Spectrum of Oracle E Business Suite Financial Applications Maintain an integrated customer focused financial computing framework that meets global business requirements while lowering total cost of ownership Oracle E Business Suite Financials Handbook Third Edition offers fully updated coverage of the latest applications and modules Find out how to enforce robust accounting rules establish workflow manage invoices and inventory create budgets and forecasts and secure your corporate assets This Oracle Press guide thoroughly explains how to deploy custom Web applications automate tax reporting and incorporate Oracle Fusion Applications Centralize financial data with Oracle General Ledger and Oracle Subledger Accounting Track invoices and payments through Oracle Receivables and Oracle Payables Forecast cash requirements and manage portfolios with Oracle Treasury Increase liquidity and profitability using Oracle Cash Management Establish asset depreciation schedules and handle leases and warranty information with Oracle Assets Use Oracle Purchasing and Oracle Inventory to optimize supply chain efficiency Handle procurement and billing information using Oracle Projects and Oracle Order Management Employ the all new Oracle E Business Tax and Oracle Landed Cost Management Leverage Oracle Fusion Applications in a co existence strategy with Oracle E Business Suite Financials Implement an end to end disaster recovery strategy **Global Business Today, Postscript 2002** Charles W. L. Hill, 2002 An introduction to international business that emphasizes environmental factors this text provides concise coverage of key global issues including the cultural context for global business cross border trade and investment the global monetary system and competition in the global environment It is fully updated to 2002 Orlicky's Material Requirements Planning 3/E Carol Ptak, Chad Smith, 2011-05-11 The definitive reference for the next generation of manufacturing practitioners and leaders From the Foreword by Dave Turbide CFPIM CMfgE CIRM CSCP Finally MRP has

been brought into our new age where in order to fight for increased share and profitability manufacturers must not only cope with market volatility and supply chain variability they must embrace it as a competitive weapon Bob Reary Fellow level Certificate APICS A fully revised and updated edition of the landmark work on material requirements planning MRP Orlicky s Material Requirements Planning Third Edition focuses on the new rules required to effectively support a manufacturing operation using MRP systems in the twenty first century This authoritative resource offers proven solutions that help you gain the competitive edge through strategic lead time reductions substantial reductions in total inventory investment and significant increases in service levels This is an indispensable tool for manufacturing practitioners and anyone preparing for CPIM certification Coverage includes Inventory in a manufacturing environment Principles of MRP MRP system Processing logic Lot sizing System records and files Product definition Master production schedule Inventory planning and control system System effectiveness Industry effect on MRP Project manufacturing Remanufacturing Process industry application Repetitive manufacturing application Sales and operations planning Evolution of MRP and planning systems Demand driven MRP DDMRP logic Strategic inventory positioning Dynamic buffers Demand driven planning Highly visible and collaborative execution DDMRP performance reporting and analytics DDMRP future Building on the pioneering work of Joseph Orlicky this new edition of the classic text on material requirements planning MRP reveals the next evolutionary step for materials and supply chain synchronization in the modern manufacturing landscape Orlicky's Material Requirements Planning Third Edition reviews the poor business results embedded in many of today s manufacturing systems discusses the core problems causing these results explains an alternative pull structure for planning and controlling materials flow and presents results from actual implementations This thoroughly updated edition offers comprehensive coverage of MRP describes the current state of the MRP application and identifies the fundamental changes required to achieve sustainable success given the current global circumstances and technology options This state of the art guide articulates the next generation of MRP logic demand driven MRP DDMRP and provides a roadmap for the near and distant future for this critical manufacturing management tool Carol Ptak is currently a partner with the Demand Driven Institute and was most recently at Pacific Lutheran University as Visiting Professor and Distinguished Executive in Residence Previously she was vice president and global industry executive for manufacturing and distribution industries at PeopleSoft where she developed the concept of demand driven manufacturing DDM Ms Ptak spent four years at IBM Corporation culminating in the position of global SMB segment executive Chad Smith is cofounder and managing partner of Constraints Management Group a services and technology company specializing in pull based manufacturing materials and project management systems for mid range and large manufacturers. He has been at the forefront of developing and articulating demand driven MRP and is also an internationally recognized expert on the theory of constraints TOC Carol and Chad founded the Demand Driven Institute an organization devoted to the proliferation and further development of demand driven strategies and tactics in industry

Global Encyclopedia of Public Administration, Public Policy, and Governance Ali Farazmand, 2023-04-05 This global encyclopedic work serves as a comprehensive collection of global scholarship regarding the vast fields of public administration public policy governance and management Written and edited by leading international scholars and practitioners this exhaustive resource covers all areas of the above fields and their numerous subfields of study In keeping with the multidisciplinary spirit of these fields and subfields the entries make use of various theoretical empirical analytical practical and methodological bases of knowledge Expanded and updated the second edition includes over a thousand of new entries representing the most current research in public administration public policy governance nonprofit and nongovernmental organizations and management covering such important sub areas as 1 organization theory behavior change and development 2 administrative theory and practice 3 Bureaucracy 4 public budgeting and financial management 5 public economy and public management 6 public personnel administration and labor management relations 7 crisis and emergency management 8 institutional theory and public administration 9 law and regulations 10 ethics and accountability 11 public governance and private governance 12 Nonprofit management and nongovernmental organizations 13 Social health and environmental policy areas 14 pandemic and crisis management 15 administrative and governance reforms 16 comparative public administration and governance 17 globalization and international issues 18 performance management 19 geographical areas of the world with country focused entries like Japan China Latin America Europe Asia Africa the Middle East Russia and Eastern Europe North America and 20 a lot more Relevant to professionals experts scholars general readers researchers policy makers and manger and students worldwide this work will serve as the most viable global reference source for those looking for an introduction and advance knowledge to the field International Business 3E Les R. Dlabay,2006 Leading the Global Workforce Phil Harkins, David Giber, Mark Sobol, Madeline Tarquinio, Louis Carter, 2005-12-13 Leading the Global Workforce provides a handy guide for international organizations that must achieve results in managing and sustaining a global workforce The fourteen illustrative cases outlined address the major concerns recruiting and developing global leaders global organizational learning cross cultural communication outsourcing line functions and managing global careers and transitions from sixty of the world's best practice global organizations Each case shows how the organization advanced a global business strategy with a new initiative in the areas of global leadership development cultural change career transition succession planning change management outsourcing and global performance In addition Leading the Global Workforce also describes the overall strategy planning and implementation of the initiative feedback from participants and overall evaluation of results Many of the cases contain competency models practical tools instruments and materials that were most effective Business Basics ,2009 *Managing the Global Workforce* Paula Caligiuri, David Lepak, Jaime Bonache, 2010-03-09 Human resource management HRM is the strategic and coherent approach to the management of an organization s employees As the need for effective and top staff rises Managing the Global

Workforce provides the most up to date and topical information on accessing human resource management Written by Paula Caligiuri an author recognized as one of the most prolific authors in the field of international business for her work in global careers this book covers the full range of strategic comparative and cross cultural issues affecting the way a workforce is managed globally Organization and Members - National Academy of Sciences, National Academy of Engineering, Institute of Medicine, National Research Council National Academy of Sciences (U.S.), 1989 **International Business** Charles W. L. Hill, 2000 By focusing on managerial implications this text offers an in depth look at international business It covers how and why countries differ the functions of the global monetary system the economics and politics of international trade and investment and the strategies of international business The Proceedings of the Third IEEE Conference on Control Applications, August 24th-26th, 1994, Venue, the University of Strathclyde, Glasgow, Scotland, UK IEEE Control Systems Society, 1994 Organization and Members National Research Council (U.S.), National Research Council (U.S.), 1988 At head of title 1965 66 National Academy of Sciences National Academy of Engineering National Research Council 1972 73 1980 81 National Academy of Sciences National Academy of Engineering Institute of Medicine National Research Council

Delve into the emotional tapestry woven by Emotional Journey with in **Managing A Global Workforce 3e**. This ebook, available for download in a PDF format (*), is more than just words on a page; it is a journey of connection and profound emotion. Immerse yourself in narratives that tug at your heartstrings. Download now to experience the pulse of each page and let your emotions run wild.

https://www.splashdogs.com/public/uploaded-files/default.aspx/Hydraulics Manual By Eaton Hydraulics Training.pdf

Table of Contents Managing A Global Workforce 3e

- 1. Understanding the eBook Managing A Global Workforce 3e
 - The Rise of Digital Reading Managing A Global Workforce 3e
 - Advantages of eBooks Over Traditional Books
- 2. Identifying Managing A Global Workforce 3e
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Managing A Global Workforce 3e
 - User-Friendly Interface
- 4. Exploring eBook Recommendations from Managing A Global Workforce 3e
 - Personalized Recommendations
 - Managing A Global Workforce 3e User Reviews and Ratings
 - Managing A Global Workforce 3e and Bestseller Lists
- 5. Accessing Managing A Global Workforce 3e Free and Paid eBooks
 - Managing A Global Workforce 3e Public Domain eBooks
 - Managing A Global Workforce 3e eBook Subscription Services
 - Managing A Global Workforce 3e Budget-Friendly Options

- 6. Navigating Managing A Global Workforce 3e eBook Formats
 - ∘ ePub, PDF, MOBI, and More
 - Managing A Global Workforce 3e Compatibility with Devices
 - Managing A Global Workforce 3e Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - o Adjustable Fonts and Text Sizes of Managing A Global Workforce 3e
 - Highlighting and Note-Taking Managing A Global Workforce 3e
 - Interactive Elements Managing A Global Workforce 3e
- 8. Staying Engaged with Managing A Global Workforce 3e
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Managing A Global Workforce 3e
- 9. Balancing eBooks and Physical Books Managing A Global Workforce 3e
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Managing A Global Workforce 3e
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Managing A Global Workforce 3e
 - Setting Reading Goals Managing A Global Workforce 3e
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Managing A Global Workforce 3e
 - Fact-Checking eBook Content of Managing A Global Workforce 3e
 - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
- 14. Embracing eBook Trends
 - Integration of Multimedia Elements

• Interactive and Gamified eBooks

Managing A Global Workforce 3e Introduction

In todays digital age, the availability of Managing A Global Workforce 3e books and manuals for download has revolutionized the way we access information. Gone are the days of physically flipping through pages and carrying heavy textbooks or manuals. With just a few clicks, we can now access a wealth of knowledge from the comfort of our own homes or on the go. This article will explore the advantages of Managing A Global Workforce 3e books and manuals for download, along with some popular platforms that offer these resources. One of the significant advantages of Managing A Global Workforce 3e books and manuals for download is the cost-saving aspect. Traditional books and manuals can be costly, especially if you need to purchase several of them for educational or professional purposes. By accessing Managing A Global Workforce 3e versions, you eliminate the need to spend money on physical copies. This not only saves you money but also reduces the environmental impact associated with book production and transportation. Furthermore, Managing A Global Workforce 3e books and manuals for download are incredibly convenient. With just a computer or smartphone and an internet connection, you can access a vast library of resources on any subject imaginable. Whether youre a student looking for textbooks, a professional seeking industry-specific manuals, or someone interested in self-improvement, these digital resources provide an efficient and accessible means of acquiring knowledge. Moreover, PDF books and manuals offer a range of benefits compared to other digital formats. PDF files are designed to retain their formatting regardless of the device used to open them. This ensures that the content appears exactly as intended by the author, with no loss of formatting or missing graphics. Additionally, PDF files can be easily annotated, bookmarked, and searched for specific terms, making them highly practical for studying or referencing. When it comes to accessing Managing A Global Workforce 3e books and manuals, several platforms offer an extensive collection of resources. One such platform is Project Gutenberg, a nonprofit organization that provides over 60,000 free eBooks. These books are primarily in the public domain, meaning they can be freely distributed and downloaded. Project Gutenberg offers a wide range of classic literature, making it an excellent resource for literature enthusiasts. Another popular platform for Managing A Global Workforce 3e books and manuals is Open Library. Open Library is an initiative of the Internet Archive, a non-profit organization dedicated to digitizing cultural artifacts and making them accessible to the public. Open Library hosts millions of books, including both public domain works and contemporary titles. It also allows users to borrow digital copies of certain books for a limited period, similar to a library lending system. Additionally, many universities and educational institutions have their own digital libraries that provide free access to PDF books and manuals. These libraries often offer academic texts, research papers, and technical manuals, making them invaluable resources for students and researchers. Some notable examples include MIT OpenCourseWare, which offers free

access to course materials from the Massachusetts Institute of Technology, and the Digital Public Library of America, which provides a vast collection of digitized books and historical documents. In conclusion, Managing A Global Workforce 3e books and manuals for download have transformed the way we access information. They provide a cost-effective and convenient means of acquiring knowledge, offering the ability to access a vast library of resources at our fingertips. With platforms like Project Gutenberg, Open Library, and various digital libraries offered by educational institutions, we have access to an ever-expanding collection of books and manuals. Whether for educational, professional, or personal purposes, these digital resources serve as valuable tools for continuous learning and self-improvement. So why not take advantage of the vast world of Managing A Global Workforce 3e books and manuals for download and embark on your journey of knowledge?

FAQs About Managing A Global Workforce 3e Books

How do I know which eBook platform is the best for me? Finding the best eBook platform depends on your reading preferences and device compatibility. Research different platforms, read user reviews, and explore their features before making a choice. Are free eBooks of good quality? Yes, many reputable platforms offer high-quality free eBooks, including classics and public domain works. However, make sure to verify the source to ensure the eBook credibility. Can I read eBooks without an eReader? Absolutely! Most eBook platforms offer web-based readers or mobile apps that allow you to read eBooks on your computer, tablet, or smartphone. How do I avoid digital eye strain while reading eBooks? To prevent digital eye strain, take regular breaks, adjust the font size and background color, and ensure proper lighting while reading eBooks. What the advantage of interactive eBooks? Interactive eBooks incorporate multimedia elements, quizzes, and activities, enhancing the reader engagement and providing a more immersive learning experience. Managing A Global Workforce 3e is one of the best book in our library for free trial. We provide copy of Managing A Global Workforce 3e in digital format, so the resources that you find are reliable. There are also many Ebooks of related with Managing A Global Workforce 3e. Where to download Managing A Global Workforce 3e online for free? Are you looking for Managing A Global Workforce 3e PDF? This is definitely going to save you time and cash in something you should think about.

Find Managing A Global Workforce 3e:

hydraulics manual by eaton hydraulics training hyosung sd 50 manual husqvarna te 610 repair manual 2006 hypothesis testing research 2014 memorandum about phototropism hyt tc 780m service manual husqvarna yth2548 repair manual

hyster fortis 50 manual

husqvarna viking 300 user manual
hypercom t7plus manual credit card entry
hydrovane 48 compressor manual
hyster g108 e2 00 3 20xm forklift parts manual
husqvarna viking 835 service manual
husqvarna viking sewing machine owners manual 415

husqvarna viking sewing machine owners manual 415 husqvarna sm 125 s full service repair manual 2000 2004 hx holden workshop manual

Managing A Global Workforce 3e:

Expresate!: Spanish 1 Cuaderno de Vocabulario y ... Our resource for Expresate!: Spanish 1 Cuaderno de Vocabulario y Gramática includes answers to chapter exercises, as well as detailed information to walk you ... Holt Spanish 1 Chapter 9 Answers | Spanish to Go Oct 26, 2022 — Accessing the answers for Chapter 9 of Holt Spanish 1 can aid in self-assessment, reinforcement of concepts, and identifying areas that require ... Expresate!: Spanish 1 - 1st Edition - Solutions and Answers Find step-by-step solutions and answers to Expresate!: Spanish 1 - 9780030452048, as well as thousands of textbooks so you can move forward with confidence. Holt spanish 1 answer key pdf ... Holt Spanish 1 Workbook Answer Key Chapter 9, but stop up in harmful downloads. Download File PDF Holt Spanish 1 Answer Key Chapter everywhere and is ... Free reading Holt spanish one workbook answer key (2023) Mar 18, 2023 — grades 1 3 esl spanish with age appropriate activities this beginning spanish workbook helps children build knowledge and. Holt Spanish 1 9. ser / la primavera. 30 Write complete sentences by matching phrases from ... Write your answers in Spanish. 7 Lucas is responding to a girl in school who ... Holt Spanish 2 Recuerdos Capitulo 6 Answers chapter 9 milady workbook answers cheat code for mortal kombat 11 cheat code for watch dogs. 2 celebrity jeopardy questions and answers cheapest online ... Vocabulario 1 Gramatica 1 Answer Key - Fill Online ... Fill Vocabulario 1 Gramatica 1 Answer Key, Edit online. Sign, fax and printable from PC, iPad, tablet or mobile with pdfFiller ☐ Instantly. Try Now! Holt Spanish 1 Teacher Edition Pdf Holt Spanish 1 Workbook Answers Chapter 8. Highly acclaimed and effectively ... Find more similar flip PDFs like Holt Literature Textbook - 9th grade - Unit 11 - ... Intentional Teaching Cards™ Focusing on Objectives for ... You can find detailed information about all of the objectives in The Creative

Curriculum® for Preschool, Volume 6: Objectives for Development & Learning, Birth ... The Creative Curriculum for Preschool: Intentional Teaching ... The Intentional Teaching Experiences describe playful, engaging activities that can be implemented throughout the day. Designed for ages 3-6, ... The Creative Curriculum® for Preschool Provide clipboards and pencils for the children to record measurements of objects. Physical Fun. • Intentional Teaching Card P12,. "Exploring Pathways". Family ... The Creative Curriculum® for Preschool, Sixth Edition 201 Intentional Teaching Cards™ (bilingual); 100 Mighty Minutes® for Preschool (cards 1-100); 79 books from the Teaching Strategies® Children's Book ... Intentional Teaching Cards™ Focusing on Objectives for ... The Creative Curriculum® for Preschool—Expanded Daily Resources. Intentional Teaching Cards™ Focusing on Objectives for Development and Learning. This chart ... Intentional teaching cards Materials List for Creative Curriculum Intentional Teaching Cards · Art Vocabulary Letter Wall and/or Center Word Cards · Creative Curriculum ... Creative curriculum intentional teaching cards This resource contains all printable materials needed to teach Creative Curriculum 's Intentional Teaching Cards . The Creative Curriculum® for Preschool, Expanded Daily Teaching Guides. Insects Study; Sand Study; Signs Study; Simple Machines Study; Tubes and Tunnels Study. 50 Intentional Teaching Cards™ (bilingual); More Mighty ... The Creative Curriculum® for Preschool, Guided Edition The Foundation · 9 total Teaching Guides, including 8 four-week studies · 251 Intentional Teaching Cards™ (bilingual) · 100 Mighty Minutes® for Preschool (cards ... The West Pacific rim: An introduction - Books This one-of-a-kind guide provides a readable and stimulating introduction to the economic and social geography of the West Pacific Rim (WPR), considered by ... The West Pacific Rim: An Introduction - Hodder, Rupert This one-of-a-kind guide provides a readable and stimulating introduction to the economic and social geography of the West Pacific Rim (WPR), considered by ... The West Pacific Rim: An Introduction -Rupert Hodder Title, The West Pacific Rim: An Introduction; Author, Rupert Hodder; Edition, illustrated; Publisher, Belhaven Press, 1992; Original from, Indiana University. The West Pacific Rim: An Introduction by R Hodder Belhaven Press, 1992. This is an ex-library book and may have the usual library/used-book markings inside. This book has soft covers. The West Pacific Rim: An Introduction This one-of-a-kind guide provides a readable and stimulating introduction to the economic and social geography of the West Pacific Rim (WPR), considered by many ... West Pacific Rim Introduction by Hodder Rupert The West Pacific Rim: An Introduction by Hodder, Rupert A. and a great selection of related books, art and collectibles available now at AbeBooks.com. THE WEST PACIFIC RIM An Introduction By Rupert ... THE WEST PACIFIC RIM An Introduction By Rupert Hodder Paperback Very Good; Type. Paperback; Accurate description. 5.0; Reasonable shipping cost. 5.0; Shipping ... The West Pacific Rim: An Introduction - by Hodder, Rupert Belhaven Press, New York, NY, 1992. Softcover. Good Condition. Used good, pencil underlining Quantity Available: 1. ISBN: 0470219645. The West Pacific Rim: An Introduction This one-of-a-kind guide provides a readable and stimulating introduction to the economic and social geography of the West Pacific Rim (WPR), considered by ... The West Pacific Rim: An Introduction : Hodder, Rupert The West Pacific

Managing A Global Workforce 3e

Rim: An Introduction ; Print length. 153 pages ; Language. English ; Publication date. 8 December 1992 ; ISBN-10. 0470219645 ; ISBN-13. 978- ...