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**Richard Bailey** 

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THIS BOOK IS FOR For individuals seeking to enhance their Excel skills for advanced tasks this extensive book serves as a valuable asset It also caters to the needs of accountants financial analysts business analysts and data scientists who aspire to boost their efficiency and productivity in Excel TABLE OF CONTENTS 1 Overview of Excel 2021 2 Cell References and Range 3 Working with Formulas and Functions 4 Data Validation 5 Protection 6 Sorting a Database 7 Filtering a Database 8 Subtotals and Data Consolidation 9 Pivot Tables 10 Conditional Formatting 11 What if Analysis 12 Working with Multiple Worksheets Workbooks and Applications 13 Working with Charts 14 Creating and Recording Macros in VBA 15 Assigning Buttons to Macros 16 Functions and Subroutines in VBA 17 Conditional Statements in VBA 18 Variables and Data Types in VBA 19 Looping Structures in VBA 20 Arrays and Collections in VBA 21 Debugging and Error Handling in VBA 22 User Forms and User Input in VBS 23 Advanced VBA Techniques and Best Practices 24 Building Custom Add ins with VBA 25 ChatGPT with Excel Excel Workbook. 100 Exercises with Solutions and Comments A. Clerici, 2015-07 Microsoft 365 Excel All-in-One For Dummies David H. Ringstrom, Michael Alexander, Dick Kusleika, Paul McFedries, Ken Bluttman, 2025-07-29 Get into the nitty gritty of Excel the all important spreadsheet tool Microsoft 365 Excel All in One For Dummies offers an all new way to tackle data in Excel Start with the basics of inputting formatting and organizing data and work your way to pro techniques that help with any career field or reason for using the app Gain the skills to apply advanced formulas and functions create stunning data visualizations build dashboards and reports and automate your spreadsheets You ll also get a glimpse into how AI tools can boost your work Eight mini books come together in this expanded Excel reference With Microsoft 365 Excel All in One For Dummies you ll soon be the go to Excel guru in your office or school Learn the basics of Excel organizing data performing calculations and formatting your spreadsheet Use functions to handle advanced math and financial analysis Create data visualizations and summaries to help tell your story Apply basic programming skills using VBA This book is perfect for professionals or students who need to up their Excel game with insight from pros who know the classic spreadsheet app inside and out Microsoft Excel 365 Tips & Tricks 2019 Curtis Frye, 2019-11 Quick and easy answers to the essentials of Excel handy enough to keep you working without Internet searches or long videos Our author and expert Curtis Frye owns a corporate training company specifically for Excel is also a LinkedIn Learning video author formerly Lynda com and a Microsoft author The ability to choose what is covered in this reference comes from his vast experience working directly with users This expertise is streamlined through clear and succinct answers provided to help accomplish tasks Includes labeled screen grabs and icons in a color coded design Durable and portable this 6 page laminated guide can be stored and accessed guickly so you can find what you need fast Corporations ranging from Ford Motor Company to the FBI have purchased QuickStudy software guides for their employee's workspace to improve productivity and reduce support calls 6 page laminated guide includes Managing Excel Selecting Cells Navigating Efficiently Summarizing Data Efficiently Verifying Data Entry Using Data Validation Rules Auditing Formulas Organizing Data Using

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