

Microsoft Access Exercise 1

Instructions:

1. Organize a database of **KILIMAMBOGO HIGH SCHOOL** having a table called **STUDENTS RECORDS**.
2. Enter the following records into the table created above:

NAMES	ADM NO	DATE ADMITTED	OFFICIALITY	FORM	FEE BALANCES
BRECKY	241	1995	MONITOR	F4	22000
LINDAH	198	1999	HEAD GIRL	F3	21000
SZZY	300	2005	MONITOR	F1	13000
BONA	243	2003	PREFECT	F2	16000
MILLY	180	2001	CAPTAIN	F4	14000
SUSAN	154	2010	MONITOR	F2	11000
DAN	143	1997	HEAD BOY	F4	14000

Pull out these records from the table:

1. All students with fee balances under the limit i.e. **15000** (2marks)
2. List of all **monitors** with their respective **classes**. (2marks)
3. List of all **Heads**. (2marks)
4. All **form fours** with equal **fee balances**. (2marks)
5. All **officials** with exception of **captain**. (2marks)
6. Students admitted before Millennium i.e. **2000**. (2marks)
7. Students names with the letters "**AN**" appearing last. (2marks)
8. Create a **Form in wizard** showing the students records without **Bona**. (4marks)
9. Organize a **report wizard** of all **form fours** and **twos** records. (4marks)

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Table of Contents Microsoft Access Exercise Manual

1. Understanding the eBook Microsoft Access Exercise Manual
 - The Rise of Digital Reading Microsoft Access Exercise Manual
 - Advantages of eBooks Over Traditional Books
2. Identifying Microsoft Access Exercise Manual
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Microsoft Access Exercise Manual
 - User-Friendly Interface
4. Exploring eBook Recommendations from Microsoft Access Exercise Manual
 - Personalized Recommendations
 - Microsoft Access Exercise Manual User Reviews and Ratings
 - Microsoft Access Exercise Manual and Bestseller Lists
5. Accessing Microsoft Access Exercise Manual Free and Paid eBooks

- Microsoft Access Exercise Manual Public Domain eBooks
- Microsoft Access Exercise Manual eBook Subscription Services
- Microsoft Access Exercise Manual Budget-Friendly Options
- 6. Navigating Microsoft Access Exercise Manual eBook Formats
 - ePub, PDF, MOBI, and More
 - Microsoft Access Exercise Manual Compatibility with Devices
 - Microsoft Access Exercise Manual Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Microsoft Access Exercise Manual
 - Highlighting and Note-Taking Microsoft Access Exercise Manual
 - Interactive Elements Microsoft Access Exercise Manual
- 8. Staying Engaged with Microsoft Access Exercise Manual
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Microsoft Access Exercise Manual
- 9. Balancing eBooks and Physical Books Microsoft Access Exercise Manual
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Microsoft Access Exercise Manual
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Microsoft Access Exercise Manual
 - Setting Reading Goals Microsoft Access Exercise Manual
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Microsoft Access Exercise Manual
 - Fact-Checking eBook Content of Microsoft Access Exercise Manual
 - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development

- Exploring Educational eBooks

14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

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