

Legal Request Letter For Production Of Documents

[date]_____

[Client]_____

[address]_____

[City, State, Zip]_____

Re: Request for Production of Documents

_____ v _____

_____ County Court, Cause Number _____

Dear [name]_____ :

Enclosed you will find Request for Production of Documents which have been presented to you for response by the attorney representing_____ in the above case. These are requests for certain documents that the Court rules allow to be submitted in court actions. Although some of the requests may be improper, we are requesting that you provide all documents requested unless you see a note next to a request which states "Skip". We will discuss those requests when we meet to discuss the documents you gathered. Please remember that formal response will be prepared after we review the documents you provide me so you do not have to be concerned with what documents you produce at this time. Only you and I will review them.

A Response to the Document Request must be provided the attorney for_____ on or before the_____ day of_____, 20____. Therefore, please gather the documents and call my office to schedule an appointment to review them at least 10 days before the due date.

If you have any questions, please contact me.

With kindest regards, I am

Sincerely yours,

[Attorney]

cc: file

Legal Letter Requesting Documents

Lei Shi



Legal Letter Requesting Documents:

Decoding **Legal Letter Requesting Documents**: Revealing the Captivating Potential of Verbal Expression

In a time characterized by interconnectedness and an insatiable thirst for knowledge, the captivating potential of verbal expression has emerged as a formidable force. Its capability to evoke sentiments, stimulate introspection, and incite profound transformations is genuinely awe-inspiring. Within the pages of "**Legal Letter Requesting Documents**," a mesmerizing literary creation penned by a celebrated wordsmith, readers attempt an enlightening odyssey, unraveling the intricate significance of language and its enduring effect on our lives. In this appraisal, we shall explore the book's central themes, evaluate its distinctive writing style, and gauge its pervasive influence on the hearts and minds of its readership.

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Legal Letter Requesting Documents Introduction

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