# JCI Training Policy Manual



JCI Train-the-Trainer Courses are intended to provide the apportunity for JCI members to develop the skills, knowledge and competences to conduct training for JCI members.

JCI Train the Trainer Courses will only be organized by JCI.

#### 1.2. Criteria to regretar for JCI Recommended, JCI Official and JCI Train-the-Trainer Courses

Each JCI Recommended, Official and Train-the-Trainer Course will state the criteria to register and attend the course.

#### 1.3. Hoteletings last for JCI Recommended, JCI Official and JCI Train-the-Trainer Courses.

In order to graduate from the above courses, participants will be required to complete a knowledge test and score at least 70 percent.

#### 1.4. Participating in ACI Train-the Trainer Courses.

JCI Train-the-Trainer Courses are open to all JCI members in good standing who have completed and graduated from JCI Archieve. JCI Admin and JCI Impact.

#### 2. TRANSPERS

#### 2.1 To become a trainer of JCI Recommended and JCI Diffictal Courses, a JCI member must fulfill the following criteria:

- Bir an active JCI member or past JCI member who is still contributing to the Local Organization.
- Have graduated from the JC/Aphieve and JC/Ampact.
- To become trainer of any JCI Recommended and JCI Official Courses other than JCI Achieve and JCI Ampact. the trainer must also be a graduate from that course.

Trainers, who have graduated from a JCI Recommended and JCI Official Course and have not conducted it in more than 3 years, must producte from the course again.

#### 2.2 To be Trainer of any JCI Train-the-Trainer Course a member must fulfill the follow criterie:

- Be an active JCI member or uset JCI member who is still contributing to the Local Organization.
- Completed and graduated from JCI Achieve. JCI Admire and JCI Impact.
- c. Completed and graduated from the Course for which she'he intends to become a Trainer
- d. Been an observer to a Trainer of the Course for which she/he intends to become a Trainer.

#### 2.5 Online report

Trainers must complete an online course report in five (5) days after the end of the course to notify the participants who attended the course so they can access the knowledge test.

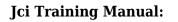
#### 2.4 Tepmor Start syntam

In order to ensure quality, improve accountability and transparency an evaluation system based on Stars has been created. Transers shall be assessed and receive stars by the courses they conduct.

According to the evaluations received from the participants and the percentage of graduates, trainers will receive grades that will translate into stars. Stars will count individually for each JOI Recommended and JOI Official Counts and will start being visible online after the trainer has conducted at least 3 countes and will use the average evaluation of the last 5 countes conducted.

# **Jci Training Manual**

**RS Peters** 



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