



JCI Train-the-Trainer Courses are intended to provide the opportunity for JCI members to develop the skills, knowledge and competences to conduct training for JCI members.

JCI Train-the-Trainer Courses will only be organized by JCI.

1.2. Criteria to register for JCI Recommended, JCI Official and JCI Train-the-Trainer Courses

Each JCI Recommended, Official and Train-the-Trainer Course will state the criteria to register and attend the course.

1.3. Knowledge test for JCI Recommended, JCI Official and JCI Train-the-Trainer Courses

In order to graduate from the above courses, participants will be required to complete a knowledge test and score at least 70 percent.

1.4. Participating in JCI Train-the-Trainer Courses

JCI Train-the-Trainer Courses are open to all JCI members in good standing who have completed and graduated from *JCI Achieve*, *JCI Admin* and *JCI Impact*.

2. TRAINERS

2.1 To become a trainer of JCI Recommended and JCI Official Courses, a JCI member must fulfil the following criteria:

- a. Be an active JCI member or past JCI member who is still contributing to the Local Organization.
- b. Have graduated from the *JCI Achieve* and *JCI Impact*.
- c. To become trainer of any JCI Recommended and JCI Official Courses other than *JCI Achieve* and *JCI Impact*, the trainer must also be a graduate from that course.

Trainers, who have graduated from a JCI Recommended and JCI Official Course and have not conducted it in more than 3 years, must graduate from the course again.

2.2 To be Trainer of any JCI Train-the-Trainer Course a member must fulfil the follow criteria:

- a. Be an active JCI member or past JCI member who is still contributing to the Local Organization.
- b. Completed and graduated from *JCI Achieve*, *JCI Admin* and *JCI Impact*.
- c. Completed and graduated from the Course for which she/he intends to become a Trainer.
- d. Been an observer to a Trainer of the Course for which she/he intends to become a Trainer.

2.3 Online report

Trainers must complete an online course report in five (5) days after the end of the course to notify the participants who attended the course so they can access the knowledge test.

2.4 Trainer Star system

In order to ensure quality, improve accountability and transparency an evaluation system based on Stars has been created. Trainers shall be assessed and receive stars by the courses they conduct.

According to the evaluations received from the participants and the percentage of graduates, trainers will receive grades that will translate into stars. Stars will count individually for each *JCI Recommended* and *JCI Official Course* and will start being visible online after the trainer has conducted at least 3 courses and will use the average evaluation of the last 5 courses conducted.

Jci Training Manual

RS Peters



Jci Training Manual:

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