

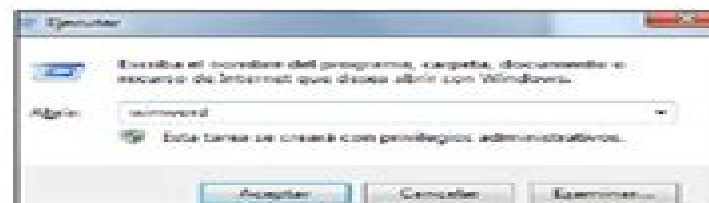
MICROSOFT WORD

Llamado también procesador de texto, utilizado para el manejo de textos en general donde podemos redactar un oficio, solicitud, memorándum, etc.

¿Cómo Abrir Word?

Como primer paso para comenzar a trabajar, abriremos el programa de Microsoft Word, el cual se encuentra en el directorio de Programas dentro de la carpeta Microsoft Office.

1. Eso lo hacemos pulsando en el Botón Inicio
2. y seleccionamos "Todos los programas"
3. Buscamos la carpeta denominada "Microsoft Office" y seleccionamos "Microsoft Office Microsoft Word 2013"



¿Habría Otro Metodo?

1. Presionar el Botón Windows + R
2. Y digitar en la ventana winword
3. Click en Aceptar



Manual De Como Usar Word 2015

Padhraic Smyth



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