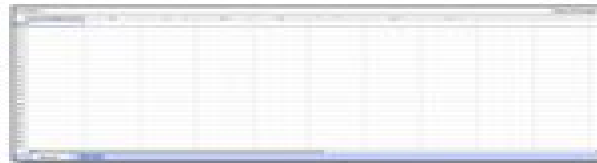


- Share... สำหรับสิ่งสำคัญการ Share ของเอกสาร
- Email collaborators... ส่ง email พาผู้อื่นมาพร้อม link ของเอกสารนี้
- Email as attachment... ส่ง email โดยแนบเอกสารนี้เข้าไปใน email
- Publish to the Web... เผยแพร่หรือลงในเอกสาร

4. ส่วนเนื้อหาของเอกสาร ซึ่งจะขึ้นอยู่กับประเภทของเอกสารนั้นๆ เช่นกัน



หน้าสำหรับเอกสารประเภท Document



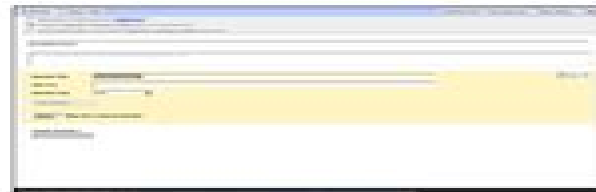
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หน้าสำหรับเอกสารประเภท Form

Manual Google Apps

CloudRoar Consulting Services



Manual Google Apps:

Google Apps: The Missing Manual Nancy Conner, 2008-05-27 Among its many amazing applications Google now has web based alternatives to many of the applications in Microsoft Office This comprehensive and easy to follow new book enables you to explore Google s new office applications in detail Once you do you ll be in good company more than 100 000 small businesses and some corporations are already looking to take advantage of these free Google offerings Google Apps The Missing Manual teaches you how to use three relatively new applications from Google Docs and Spreadsheets which provide many of the same core tools that you find in Word and Excel and Google Calendar and Gmail the applications that offer an alternative to Outlook This book demonstrates how these applications together can ease your ability to collaborate with others and allow you access to your documents mail and appointments from any computer at any location Of course as remarkable as these applications are Google s office suite is definitely a work in progress Navigating what you can and can t do and more importantly understanding how to do it isn t always easy And good luck finding enough help online Google Apps The Missing Manual is the one book you need to get the most out of this increasingly useful part of the Google empire This book Explains how to create save and share each of Google s web based office applications Offers separate sections for Docs and Spreadsheets Google Calendar and Gmail Demonstrates how to use these applications in conjunction with one another Gives you crystal clear and jargon free explanations that will satisfy users of all technical levels Many of you already use Gmail but do you know its full potential Do you know how you can increase its power by using Gmail with Doc and Spreadsheets and Google Calendar You ll find out with Google Apps The Missing Manual You ll also come to understand why large corporations such as General Electric and Proctor Gamble are taking a long hard look at these applications

Step-By-step Guide to Google Apps Script 4 - Documents Barrie Roberts, 2020-05-30 Do you want to learn how to create documents automatically with Google Apps Script This book shows you step by step how to use Apps Script to supercharge GOOGLE DOCS Every chapter contains a practical example of using Apps Script to create a wide range of documents such as invoices sales quotes student reports and conference talk information It starts with relatively simple applications like a master document copier which uses a Google Form to learning how to create web apps and making your own HTML forms to be able to email PDFs to potential customers Each example builds on the previous ones so you get to understand how to use the Document Service well As this is the fourth book in the series on Apps Script it does assume a basic knowledge of Apps Script JavaScript and a little HTML That said every bit of code is explained with links provided to example Form Sheet and Document files Tested using the new V8 runtime Contents Introduction Document Service Overview Chapter 1 Creating a Google Doc from a form submission Chapter 2 Master document copier Chapter 3 Edit a document template using placeholders Chapter 4 Making an invoice with multiple items Chapter 5 Making a document from scratch Chapter 6 Making student reports with progress bars Chapter 7 Emailing reports as a PDF or as a link Chapter 8

Create multiple reports in one document
Chapter 9 Email specific conference information
Chapter 10 Sending conference info via a web app
Chapter 11 Update document from data on the web
Links to all the complete scripts and example files

Beginner's Guide to Google Apps Script 1 - Sheets Barrie Roberts, 2020-06-30 A step by step guide to using Google Apps Script with Google Sheets You will learn how to work with and automate Sheets This book assumes no knowledge of coding or of Apps Script or of JavaScript and will take you from writing your first script to using Apps Script with Sheets with confidence Every chapter contains numerous practical examples of scripts with every step explained along the way It also contains links to the files used in the book It also covers some Javascript fundamentals like loops and arrays relating them specifically to their use in Apps Script Fully updated including the latest JavaScript and the new Script Editor This is book 1 in a series on Apps Script Contents What is Google Apps Script CHAPTER 1 First Script CHAPTER 2 Variables and getting setting values CHAPTER 3 Loops CHAPTER 4 Arrays Logger Executions CHAPTER 5 If Prompt Menu OnOpen Trigger CHAPTER 6 SpreadsheetApp the For In Loop CHAPTER 7 Spreadsheet Class CHAPTER 8 Sheet Class CHAPTER 9 Range class Triggers Appendix 1 Code from each chapter Appendix 2 Script Editor and creating a standalone script *Beginner's Guide to Google Apps Script 3 - Drive* Barrie Roberts, 2020-06-25 A step by step guide to using Google Apps Script with GOOGLE DRIVE This book assumes no or little knowledge of coding or of Apps Script and will take you from writing your first script to using Apps Script with Drive with confidence Every chapter contains numerous practical examples of scripts with every step explained along the way For example creating multiple PDFs and folders automatically sending brochures when a form is filled out listing all the files in your Drive and more It also contains links to the complete scripts which can easily be copied and pasted into your own projects Plus it shows how the Drive service can be used with the Document Spreadsheet Slide Map and Form services This is book 3 of a series on Apps Script Updated to include changes to adding and removing files adding shortcuts and the new Script Editor Contents Introduction Standalone scripts Chapter 1 Creating files and folders in My Drive Chapter 2 Creating files folders in specific folders Chapter 3 Making copies of files and creating folders from a URL Chapter 4 Adding and removing files and folders Chapter 5 Adding and removing editors to from files folders Chapter 6 Copying a Doc and making a PDF from it Chapter 7 Getting contents of a Drive folder Chapter 8 Getting files by type Chapter 9 Creating download URLs Chapter 10 Automatically send a brochure when a form is submitted Chapter 11 Searching files folders Links to the complete scripts Script editor tools JavaScript basic [Beginner's Guide to Google Apps Script 2 - Forms](#) Barrie Roberts, 2020-06-28 A step by step guide to using Google Apps Script with Google Forms You will learn how to automatically create forms and quizzes and how to use the responses from a form and for example automatically email the information when the form is submitted This book assumes little knowledge of coding or of Apps Script or of JavaScript although some previous knowledge of Apps Script with Sheets is helpful but not essential It will take you from writing your first form script to using Apps Script with Forms with confidence Every chapter contains numerous

practical examples of scripts with every step explained along the way It also contains links to the files used in the book It also covers some JavaScript methods like `forEach` `slice` `indexOf` relating them specifically to their use in Apps Script and working with Google Forms This is book 2 in a series on Apps Script Updated using the new script editor 2021 CHAPTER 1 First Forms script CHAPTER 2 Creating updating a Google Form CHAPTER 3 Creating updating a multiple question Form CHAPTER 4 Adding different types of questions to a Form CHAPTER 5 Using Form responses CHAPTER 6 Form validation CHAPTER 7 Form page navigation CHAPTER 8 Making quizzes in Google Forms Further Reading Appendix 1 File and code from each chapter Appendix 2 Authorizing a script

GOOGLE APPS MADE EASY Tim Turner, 2020-11-21 Do you want to learn how to make the most out of Google Apps Then this book is made for you These days people are continuously working online and from home The majority of old office tools have become outdated in favor of online tools Nonetheless employing such tools efficiently wasn't so simple In fact you need to deal with a plethora of features not to mention that the majority of them are unreachable and hidden as well People do not realize how to do such tasks that they've done using desktop applications People are used to utilizing their laptop and desktop applications so the concept of working home on any device or computer looks rather overwhelming After you learn the rationality and the construction of Google Apps you can concentrate on your work or project more efficiently than ever Inside this book **GOOGLE APPS MADE EASY** A complete guide that will teach you how to make the best use of Google apps and services in less than 7 days Includes How to Use Google Classroom and Google G Suite it will cover you a broad spectrum of application of device technologies and application created to ease the challenges Here's what you will learn in this book Introducing Google App Google Drive Google Docs Google Sheets Google Slides Gmail Google Classroom Google G Suite And so much more You see Google Apps are an awesome set of online application and tools for storage email spreadsheets word processing and so much more accessible online on mobile and across numerous locations So make sure you learn how to maximize what these cloud based tools provide Are you ready to learn more about Google Apps Then scroll up this page and click **BUY NOW**

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Windows 7: The Missing Manual

David Pogue,2010-03-19 In early reviews geeks raved about Windows 7 But if you're an ordinary mortal learning what this new system is all about will be challenging Fear not David Pogue's Windows 7 The Missing Manual comes to the rescue Like its predecessors this book illuminates its subject with reader friendly insight plenty of wit and hardnosed objectivity for beginners as well as veteran PC users Windows 7 fixes many of Vista's most painful shortcomings It's speedier has fewer intrusive and nagging screens and is more compatible with peripherals Plus Windows 7 introduces a slew of new features including better organization tools easier WiFi connections and home networking setup and even touchscreen computing for those lucky enough to own the latest hardware With this book you'll learn how to Navigate the desktop including the fast and powerful search function Take advantage of Windows' apps and gadgets and tap into 40 free programs Breeze the Web with Internet Explorer 8 and learn the email chat and videoconferencing programs Record TV and radio display photos play music and record any of these to DVD using the Media Center Use your printer fax laptop tablet PC or smartphone with Windows 7 Beef up your system and back up your files Collaborate and share documents and other files by setting up a workgroup network

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