

Informative Speech Formal Outline Worksheet

Name: _____

Title: _____

Purpose Statement

At the end of my speech, my audience will _____

Thesis Statement

I. Introduction

A. Attention-getter:

B. Thesis statement

C. Preview of Main Points

1. _____
2. _____
3. _____
4. _____
5. _____

D. Interest/Relevance

[TRANSITION]:

II. _____

A. _____

B. _____

[TRANSITION]:

III. _____

A. _____

B. _____

[TRANSITION]:

IV. _____

A. _____

B. _____

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**University of Washington. Department
of Speech**



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