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# MANAGER'S HANDBOOK

**FIVE SIMPLE STEPS  
TO BUILD A TEAM, STAY FOCUSED,  
MAKE BETTER DECISIONS, AND  
CRUSH YOUR COMPETITION**



WILEY

# It Manager Guide S

**Brent W Knapp Pmp**



## **IT Manager Guide S:**

**IT Manager's Handbook** Bill Holtsnider, Brian D. Jaffe, 2012-03-30 IT Manager's Handbook Third Edition provides a practical reference that you will return to again and again in an ever changing corporate environment where the demands on IT continue to increase Make your first 100 days really count with the fundamental principles and core concepts critical to your success as a new IT Manager This is a must read for new IT managers and a great refresher for seasoned managers trying to maintain expertise in the rapidly changing IT world This latest edition includes discussions on how to develop an overall IT strategy as well as demonstrate the value of IT to the company It will teach you how to manage your enterprise's new level of connectivity with a new chapter covering social media handheld devices and more implement and optimize cloud services to provide a better experience for your mobile and virtual workforce at a lower cost to your bottom line integrate mobile applications into your company's strategy and manage the money including topics such as department budgets and leasing versus buying You will also learn how to work with your customers whomever those might be for your IT shop hire train and manage your team and their projects so that you come in on time and budget and secure your systems to face some of today's most challenging security challenges This book will appeal to new IT managers in all areas of specialty including technical professionals who are transitioning into IT management Manage your enterprise's new level of connectivity with a NEW chapter covering social media handheld devices and more Implement and optimize cloud services to provide a better experience for your mobile and virtual workforce at a lower cost to your bottom line Integrate mobile applications into your company's strategy Manage the money including topics such as department budgets and leasing versus buying Work with your customers whomever those might be for your IT shop Hire train and manage your team and their projects so that you come in on time and budget Secure your systems to face some of today's most challenging security challenges **IT Manager's Handbook** Bill Holtsnider, Brian D. Jaffe, 2010 A guide to the management of an IT department covers such topics as staffing project management software security disaster recovery and working with users **IT Manager's Guide to Business Strategy** TechRepublic, 1995 **IT Manager's Handbook** Bill Holtsnider, Brian D. Jaffe, 2000-10-23 Are you one of many new IT managers with limited managerial experience Are you a technician or programmer contemplating a move into IT management Or has your technical position evolved to include significant management responsibilities The IT Manager's Handbook provides essential information to help you manage your new responsibilities This unique book provides a guide to help you create budgets manage projects evaluate technology and hire and motivate personnel The authors provide sound advice to equip you with an overall winning strategy for success *The IT Manager's Survival Guide* Rob Aalders, Peter Hind, 2003-03-28 Accessible refreshingly candid but above all helpful this pragmatic guide addresses a real need by dealing with the problems that face the new IT manager By providing a number of practical recommendations and approaches including how to make the transition from technical professional to manager and dealing with people to giving

advice and guidance on organization structure architecture and planning approaches this book covers a whole raft of issues essential to managing an IT unit If you have chosen to move from the safe haven of technology to the unpredictable world of management this book could make the difference between success and failure The IT Manager's Survival Guide is well named Aimed at the techie becoming an IT Manager it covers the many alligators of IT management from legacy systems to managing vendors in easy chunks with checklists It also provides the new manager with help to get ahead of the game by including articles from experts on what is wrong with IT management and a set of short reviews of management theorists from Strassman to Mayo I recommend this book for those who would like to buck the trend the average tenure of an IT Manager is about 900 days and run an IT outfit appreciated by customers and staff Gill Ringland Fellow of the British Computer Society and Member of the BCS Management Forum Author of Scenario Planning Managing for the Future

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